

CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

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Memorandum

January 4, 2018

FP 18-01
Via E-Mail Only

To: Chief Business Officers
Facilities Directors

From: Carlos Montoya, Director
Facilities Planning and Utilization
Finance and Facilities Planning Division

Subject: 2017-18 Proposition 39 Allocation Redistribution - Call For Projects

As we near the halfway mark of the final year of the Proposition 39 Program, there is still approximately over \$20M (see attached) in unallocated funding. There may be projects that are at various stages of the project application process that will reduce the amount further. In the event that districts will not be able to meet the May 2018 encumbrance deadline, the Chancellor's Office will move forward with a process to reallocate any remaining unencumbered Proposition 39 funding still available on May 11, 2018.

The purpose of the redistribution of funding is to prevent the reversion of any Proposition 39 funding that remains unencumbered. The criteria for districts to participate are as follows:

1. Districts that have encumbered all of their funding OR meet the goal of encumbering all their allocated funds by the April 2018 Form B deadline, and
2. Districts that have a history of closing out projects, which includes all required forms.

Districts will submit Form B's to Newcomb, Anderson, and McCormick (NAM). NAM will be accepting completed Form B's on an on-going basis. The Chancellor's Office will verify that all participating districts have met these criteria. Districts that meet these criteria will have then have their project approved based on the following:

1. Projects will be prioritized by high savings-to-investment ratio (SIR) projects,
2. There is no set funding limit but districts should take into account that the project scope should align within the close-out deadline, and
3. Approved projects must be installed and closed-out, including all required forms, no later than June 28, 2019.

The number of projects the Chancellor's Office will approve will be dependent upon the remaining unencumbered Proposition 39 funding.

Please work with your Investor Owned Utility (IOU) or NAM representatives on creating a completed Form B for submission. If form Bs are currently in progress, please submit them as soon as possible to your NAM representative. The schedule for the redistributed funding and all prior year project submittals and completion is as follows:

Due Date	Description
Ongoing	NAM will receive completed Proposition 39 Form B's from the districts
April 16, 2018	Chancellor's Office will begin reviewing unencumbered budget and approving projects based upon high SIR.
May 1, 2018	Chancellor's Office will inform districts that they will receive the redistributed funding for their submitted and approved projects.
May 11, 2018	Any remaining projects need to be submitted to the Chancellor's Office to be encumbered.
June 28, 2019	All Year 1 - 5 projects closed-out with all forms and back-up data submitted.

Thank you all for your ongoing efforts to support the Proposition 39 Program. As always, the Chancellor's Office, your local IOU and NAM are available to assist you. Please do not hesitate to reach out to the contact information below.

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Attachment