

# CCC PROPOSITION 39 PROCESS SUMMARY



## Cheat Sheet

Step 1

Download and Review Prop 39 Guidelines  
<http://extranet.cccco.edu/Divisions/FinanceFacilities/Proposition39.aspx>

Step 2

Contact CCC/IOU Partnership Utility Account Rep  
(or NAM if in POU territory)  
<http://www.cccutilitypartnership.com/>

Step 3

Develop Project Lists, Perform Energy Savings Calculations, and Submit Utility Incentive Application and Prop 39 Form B  
CCC/IOU Partnership can assist with Technical Resources. See Guidelines Section 4 & 5 for more info

Step 4

Utilities Approve Incentive  
CCCCO Approves Prop 39 Funding  
If project meets all criteria. See Guidelines Section 6 & 7 for more info

Step 5

District Issue RFQ/RFP, Award Contract, Install Project  
Review Guidelines Section 9 & 10 for more info

Step 6

Project Close-out  
Utility Incentive Inspection & Verification, Submit Form J and Form F  
See Guidelines Section 12 for more info

For assistance or more information go to:  
<http://www.cccutilitypartnership.com/>

